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**RAMSGREAVE PARISH COUNCIL – ANNUAL GENERAL MEETING**

**c/o:** 44 St. Huberts Street, Great Harwood, Lancashire, BB6 7BE

**Email: clerk@ramsgreave-pc.gov.uk**

You are duly summoned to attend the next **Annual General Meeting of Ramsgreave Parish Council** to be held at 7.15pm on Thursday 22nd May 2025 at Wilpshire Methodist Church

**Members of the public are welcome to attend**

**AGENDA**

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| 1 |  | To elect a Chair for the next 12 months |
| 2 |  | To elect a Vice Chair for the next 12 months |
| 3 |  | For Chair and Vice Chair to sign the Declaration of Acceptance of Office Forms |
| 4 |  | Apologies for absence |
| 5 |  | Declarations of interest  a) Register of interest  b) To declare any personal or prejudicial interests on items on the agenda  c) To complete the updated declaration of interest form |
| 6 |  | Approve minutes of the AGM held on 23rd May 2024 |
| 7 |  | Public participation: To receive questions and comments from the public on any agenda item |
| 8 | Items for decision | External Audit Matters:  8.1 To approve as a correct record the Financial Statements to 31 March 2025. Enclosed  8.2 To authorise the Chair to sign Section 1: AGAR 2023/2025. Enclosed.  8.3 To authorise the Chair to sign Section 2: AGAR 2023/2025. Enclosed |

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| 9 | Appointments and nominations for parish activities: | 9.1 To appoint an auditor for 2025/2026  Current auditor is Diane Harvey |
| 9.2 To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill any existing vacancy  *Members of the press and public may be excluded from this item if Councillors wish to debate the candidate’s application before voting* |
| 9.3 To appoint a representative for allotment business  Currently carried out by Councillor Berzins |
| 9.4 To appoint a chair of the planning subcommittee (all councillors are members)  Currently vacant (previously Councillor Duerden) |
| 9.5 To appoint a representative(s) to the RVBC Parish Council Liaison Meeting.  Currently rotated through Councillors as available |
| 9.6 Liaison with Borough and County Councillors  Currently carried out by Councillor Berzins |
| 9.7 Planning: Coordination of comments  Currently vacant (previously carried out by Councillor Duerden) |
| 9.8 Monitoring and liaison on all aspects of the Parish Lengthsman Scheme  Currently carried out by Councillor Berzins |
| 9.9 Activities involving LCC Highways and Street Lighting, reporting defects  Currently carried out by all councillors |
| 9.10 Activities involving LCC Public Rights of Way  Currently carried out by Councillor Berzins |
| 9.11 Carrying out parish amenity activities; arranging litter picks; maintain and improve ‘unadopted’ small plots of land  Currently carried out by Councillor Berzins with support from other Councillors as required |
| 10 |  | Set meetings dates / times 2025/2026 |

Sandie Dent

Clerk and Responsible Finance Officer

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